

HARINGEY WELL-BEING PARTNERSHIP BOARD

DRAFT TERMS OF REFERENCE May 2006

Date Terms of Reference Agreed:

Date next review:

The Well-being Partnership Board is a strategic body forming part of the Haringey Strategic Partnership (HSP). As such, it aims to deliver outcomes for the priorities agreed across the HSP through the Community and Neighbourhood Renewal Strategies, which are to:

- Improve services
- Narrow the gap between the east and the west of Haringey
- Create safer communities
- Improve the environment
- Raise achievement in education and create opportunities for life long success

The Well-being Partnership Board also meets the requirements of the Health Act 1999 which specifies a formal duty of partnership between health organisations and local authorities. It is subject to government policy guidance and directives.

The Well-being Partnership Board is the umbrella body to statutory and non-statutory partnerships and sub groups that fall within its remit.

Aims

- To improve the health and quality of life of people who live and work in Haringey and to reduce health inequalities
- To set a strategic framework, including values and principles, through which joint priorities can be delivered and through which statutory responsibilities can be carried out
- To agree joint, overarching priorities for the wide Well-being agenda through an annual statement which will guide the work of the Board in the light of the most recent information and developments

Objectives

- Carry out all statutory duties required by government including formally approving Section 31 partnership agreements and confirming the statutory transfer of funds between agencies

- To respond, as a partnership, to new government initiatives, directives and legislation
- Contribute to the implementation and review of the Community and Neighbourhood Renewal Strategies and to monitor progress on agreed actions
- Monitor the implementation of projects delegated to the Well-being Executive or sub groups
- Agree the terms of reference of sub groups and Partnership Board falling within the Well-being structure
- Consider, comment on and endorse, as appropriate, strategic documents from other Partnership Boards or sub groups in the Well-being or wider HSP structure that require a joint multi-agency Well-being response
- Monitor the effectiveness of the Partnership Boards and sub groups and other joint planning arrangements within its structure through receipt of an annual report or other agreed mechanisms
- Actively engage service users and stakeholders, with specific emphasis on traditionally hard to reach groups, and give support (including revenue support where appropriate) to enable participation from all relevant stakeholders
- Actively encourage the contribution of all Local Authority and NHS services and other stakeholders to the wider Well-being agenda, e.g. leisure, environment, housing, community safety, regeneration, education, children's services, and to ensure that Well-being activities are appropriately considered in their planning, including other HSP theme partnerships
- Share information, best practice and experience
- Share performance management frameworks where appropriate and possible
- Integrate, wherever appropriate, the plans and services of partner organisations including the use of Health Act 1999 flexibilities
- Account for actions and performance through regular reports to the HSP

Operational Protocols

Membership

The Membership of the Well-being Partnership Board will:

- Be related to the agreed role of the Partnership with the flexibility to co-opt members for a specified time to meet specific requirements
- Be reviewed annually
- Have the authority and resources to meet the aims and objectives of the Terms of Reference
- Possess the relevant expertise to deliver the Terms of Reference
- Be responsible for disseminating decisions and actions back to their own organisation and ensuring compliance
- Will nominate a member to represent it on the HSP Board

Agency	Reps	Names
Local Authority	9	Councillor Bob Harris Councillor Isidoros Diakedes Councillor Dilek Dogus Anne Bristow, Director of Social Services Stephen Clarke, Director of Housing Maria Hajipanayi, Adult Education Services John Morris, Assistant Director Environmental Services 2 x tba
Haringey Teaching Primary Care Trust	6	Richard Sumray, Chair Tracey Baldwin, Chair Cathy Herman, Non-Executive Director Lesley Misrahi, Non-Executive Director Ann Marie Connolly, Director of Public Health Gill Prager, Director of Corporate & Partnership Development
North Middlesex University Hospital NHS Trust	1	Clive Lawton, Chair
Whittington Hospital NHS Trust	1	Narendra Makanji, Chair
Barnet Enfield and Haringey Mental Health Trust	1	Carl Lammy, Chair
HAVCO (Voluntary Sector)	2	Stanley Hui Robert Edmonds
HarCEN	2	Fiaza Rivzi 1 x tba
Haringey Police	1	Stephen Bloomfield, Borough Commander
Haringey Probation	1	Sean Walker, Assistant Chief Officer
College of North East London	1	1 x tba
TOTAL	25	

The Well-being Partnership Board will be supported by subsidiary bodies known as the Executive as follows:

Executive/sub body	Chair
• Older People	Chair, TPCT Chief Executive
• Mental Health	TPCT Director of Strategy and Performance
• Healthier Communities	Director of Social Services
• Housing	Director of Housing

Other sub-bodies may be established by the Board as it evolves.

Meetings

- Meetings will be held 4 times a year with additional, special meetings if required
- A meeting of the Well-being Partnership Board will be considered quorate when at least six members are present, providing that two representatives each of The Council and The Teaching Primary Care Trust, including the following, are in attendance:
 - one Councillor, Haringey Council
 - one Non Executive Director, Haringey NHS Teaching Primary Care Trust
- Attendance by non-members is at the invitation of the Chair.
- The agenda, papers and minutes of meetings will be available to the public
- Members will elect a Chair & Vice Chair from among their number at the first meeting of each municipal year: offices can be held for a maximum of 3 years.
- Members will develop and agree protocols for the conduct of members and meetings